

# DEGREE REQUIREMENTS & ACADEMIC POLICIES

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The Provost and Dean of the College oversees the academic program at Holy Cross. The Provost is assisted by the Deans, the Class Deans, the Assistant Dean for International Students, the Registrar, the Director of Academic Services & Learning Resources, and the directors and advisors from special academic programs.

The Class Deans are responsible for monitoring the academic progress of students in their respective classes and coordinating the College's academic advising program with the Vocare (<https://www.holycross.edu/academics/holy-cross-approach/vocare/>) director. Holy Cross provides each student with a faculty advisor who assists the student with curriculum planning and course selection. The assignment of the first year advisor is made in the summer prior to the start of fall courses. First year advisors are specially trained to support incoming students and serve as the student's advisor throughout the first year. If students declare majors during the first year, they receive an advisor in their major beginning in the fall of their second year. Students who do not declare a major in their first year normally retain their first year advisors until they declare a major. All students entering the third year will have faculty advisors in their major department.

The Registrar's office maintains student records. Services include enrollment, processing transcript requests, and classroom management. The office also verifies student enrollment for insurance companies, veterans benefits, and loan deferments.

The Office of Academic Services & Learning Resources offers academic advising and academic support services, including assistance in learning skills and planning for a major.